

HAVING HEALTHWATCH C.I.C.
Company Number: 08416383

MINUTES OF THE ANNUAL GENERAL MEETING
HELD ON 29 JUNE 2023
Video conference
(11am-11.40am)

PRESENT:

Anne-Marie Dean (Chairman and Executive Director) (in the Chair), Ian Buckmaster (Executive Director and Company Secretary), Paul Rose and Ron Wright (Non-Executive Directors), Bev Markham (Community Support Officer), Carole Howard (Office Administrator), Mary Bell, Christine Francis, Jenny Gregory, Emma Lexton and Di Old

Apologies were received for the absence of: Carol Dennis, Robyna Levitt, Vivien Saxby and Jenny Smith

1 WELCOME

The Chairman welcomed all present.

2 MINUTES

The minutes of the AGM held on 30 June 2022 were approved as a correct record.

The Chairman then signed the minutes.

3 ANNUAL ACCOUNTS

It was noted that the audited accounts had yet to be reconciled with the Company's records and accordingly it was **AGREED** to defer consideration of them, and to the re-appointment of auditors, to an Extraordinary General Meeting of the Company to held on 26 October, as part of an Awayday to be held that day.

4 ELECTION OF GOVERNANCE COMMITTEE

Members noted that Jenny Gregory, Dawn Ladbrook, Di Old and Val Perry had been elected unopposed as members of the Governance Board and that Carol Dennis had been co-opted to fill the remaining vacancy.

5 ANNUAL REPORT

The draft Annual Report of Healthwatch Havering for 2022/23, prepared in accordance with *The Matters to be Addressed in Local Healthwatch Annual Reports Directions, 2013*, was received.

The Annual Report had again been prepared in conformity with a template provided by Healthwatch England (HWE) for use by all local Healthwatch organisations. There being no objections to the draft Annual Report, it was **APPROVED AND ADOPTED** as the Annual Report for publication in accordance with the Directions.

The Chairman thanked all Directors, Staff and Members for their contributions to the work of Healthwatch Havering during the year. She reminded those present that the tenth anniversary of Healthwatch had occurred on 1 April, adding that a suitable event to thank members for their support over that time would be arranged for later in the year.