

HAVING HEALTHWATCH C.I.C.
Company Number: 08416383

MINUTES OF THE ANNUAL GENERAL MEETING
HELD ON 27 JUNE 2024
Video conference
(11am-12noon)

PRESENT:

Anne-Marie Dean (Chairman and Executive Director) (in the Chair), Ian Buckmaster (Executive Director and Company Secretary), Carole Howard (Office Administrator), Jenny Douglass (Community Support Officer), Mary Bell, Jenny Gregory, Emma Lexton, Robyna Levitt, Di Old and Vivien Saxby

Apologies were received for the absence of: Carol Dennis, Dawn Ladbrook, Val Perry. Paul Rose, Jenny Smith and Ron Wright

1 WELCOME

The Chairman welcomed all present.

2 MINUTES

The minutes of the AGM held on 29 June 2023 and of the Extraordinary General Meeting held on 26 October 2023 were approved as a correct record.

The Chairman then signed the minutes.

3 ANNUAL ACCOUNTS

The statement of the accounts, together with the statement of the accountants concerning the financial affairs of the Company, was submitted. The accounts showed a true and fair statement of the Company's finances.

There being no objections or questions relating to the Accounts, they were **APPROVED**.

The recommendation of the directors was that the statement of the accountants be approved.

There being no objections to the statement, it was **APPROVED**.

4 ELECTION OF GOVERNANCE BOARD

Members noted that Jenny Gregory, Dawn Ladbrook, Di Old and Val Perry had been elected unopposed as members of the Governance Board and that Carol Dennis had been co-opted to fill the remaining vacancy.

5 RE-APPOINTMENT OF ACCOUNTANTS

On the recommendation of the Company Secretary, Members **APPROVED** the re-appointment of The Accountancy Partnership as the accountants for the Company until the completion of the next Annual General Meeting.

6 ANNUAL REPORT

The draft Annual Report of Healthwatch Havering for 2023/24, prepared in accordance with *The Matters to be Addressed in Local Healthwatch Annual Reports Directions, 2013*, was received.

The Annual Report had again been prepared in conformity with a template provided by Healthwatch England (HWE) for use by all local Healthwatch organisations.

There being no objections to the draft Annual Report, it was **APPROVED AND ADOPTED** as the Annual Report for publication in accordance with the Directions. It was noted that, due to the General Election on 4 July, formal publication of the Annual Report would be delayed until Monday 8 July 2024.

The Chairman thanked all Directors, Staff (including Bev Markham) and Members for their contributions to the work of Healthwatch Havering during the year.