

This report covers the period 1-31 October 2024	Current Year (2024/25)			Previous years										
	Actual		Forecast to year end	2023/24	2022/23	2021/22	2020/21	2019/20	2018/19	2017/18	2016/17	2015/16	2014/15	2013/14
	This month	Year to date												
Cash at bank brought forward:	£	£	£	£	£	£	£	£	£	£	£	£	£	£
	40,481													
LBH funding:	0	88,019												
Interest:	0	86												
Corporation Tax refund:	0	0												
Corporation Tax refund - interest:	0	0												
Other income:	0	500												
Total cash balance:	40,481	88,605	123,149	123,149	147,401	131,353	132,139	131,290	128,202	124,150	125,117	125,923	138,663	126,544
Expenditure:														
<i>Costs of management:</i>	12,195	71,703		126,610										
<i>Payroll</i>														
Fees and salaries	7,378	49,815	90,000	87,882	88,898	80,924	81,934	80,288	81,807	82,511	84,621	80,169	92,812	74,181
Employer's pension contribution	38	191	400	367	367	367	382	367	245	184	0	0	1,675	2,680
Payroll administration	165	1,192	2,500	2,468	2,245	1,475	2,193	1,973	2,024	2,508	1,368	1,971	2,440	1,829
<i>Administration</i>														
Mileage	0	826	1,200	1,067	1,498	830	69	1,754	745	1,290	1,116	1,523	977	504
Travel (excl mileage) and subsistence	163	977	1,700	1,650	1,481	1,003	380	1,324	1,646	1,648	1,861	1,750	945	1,614
Rent	1,644	11,256	20,000	19,170	18,492	17,826	17,280	17,280	17,280	17,280	17,280	17,280	17,280	8,880
Rent deposit (refundable)	0	0	0	0	0	0	0	0	0	0	0	0	5	1,460
Audit & accountancy advice	92	647	1,100	1,064	1,001	1,001	1,408	1,408	1,408	1,368	1,310	1,284	1,284	2,184
Bank charges	9	51	100	94	102	93	59	71	28	Not shown	Not shown	Not shown	Not shown	Not shown
Business insurance	104	749	1,350	1,265	1,208	1,114	1,086	1,057	537	486	371	360	360	330
IT equipment/services (incl. photocopier rental)	882	1,129	1,849	954	1,703	3,927	1,651	1,545	878	1,168	2,815	971	2,631	2,610
Mobile telephone Services	164	248	150	144	151	126	79	91	107	135	177	291	599	473
Office expenses	582	1,376	1,000	1,436	1,540	1,327	1,724	2,723	1,682	1,887	2,038	2,318	1,919	3,187
Office telephone services	23	140	300	256	305	307	310	203	222	204	210	211	332	321
Website & email	165	824	2,000	2,013	1,072	1,038	1,422	830	738	474	757	882	685	415

Continued...	Current Year (2024/25)			Previous years										
	Actual		Forecast to	2023/24	2022/23	2021/22	2020/21	2019/20	2018/19	2017/18	2016/17	2015/16	2014/15	2013/14
	This month	Year to date	year end											
	£	£	£		£	£	£	£	£	£	£	£	£	£
Costs of management (cont'd):														
Taxation and regulation														
Employer's NICs	786	2,171	6,700	6,624	6,946	6,195	4,982	6,254	6,038	6,192	6,582	5,877	7,135	5,949
Corporation Tax	0	0	1,200	0	0	0	0	0	0	0	1,072	0	1,861	0
Statutory fees	0	0	13	13	13	28	13	13	38	13	13	13	13	13
Cost of Data Protection	0	110	150	145	140	140	135	120	839	2,790	35	35	Not shown	Not shown
Costs of volunteering:	0	74		477										
Out of pocket expenses														
Mileage	0	0	0	0	0	0	0	0	0	0	53	212	337	207
Travel (excl mileage) and subsistence	0	0	0	205	553	310	265	314	148	298	411	598	582	547
Office expenses	0	0	0	0	84	34	0	0	0	0	0	5	57	55
Publicity														
Advertising	0	0	0	0	0	0	0	0	0	20	0	0	0	1,045
Printing – leaflets etc.	0	0	0	0	0	0	0	0	0	0	0	0	0	431
Recruitment														
DBS checking	0	54	150	0	36	23	12	35	288	48	96	167	221	632
ID cards	0	20	50	20	0	40	0	0	247	0	85	30	92	312
Printing – forms etc.	0	0	0	0	0	0	0	0	0	0	0	0	350	152
Support														
Equipment & Supplies	0	0	250	252	228	186	216	391	156	204	204	288	742	1,094
IT equipment	0	0	0	0	0	0	0	0	60	0	0	0	0	549
Mobile phones	Not used	Not used	Not used	Not used	Not used	Not used	Not used	Not used	Not used	Not used	Not used	600	990	436
Costs of training & development:	150	1,165		1,473										
Mileage	0	0	0	0	0	0	0	0	0	0	0	0	0	29
Travel (excl mileage) and subsistence	0	0	0	0	0	0	0	0	0	0	0	175	89	651
Accommodation	150	1,165	1,500	1,473	1,494	1,553	0	522	1,007	1,028	984	0	254	300
Office expenses	0	0	0	0	0	0	0	0	0	0	0	0	Not shown	Not shown
Publications	0	0	0	0	0	0	0	40	0	0	0	0	0	420
Trainers' fees	0	0	0	0	0	0	0	0	0	0	0	0	0	463
Training courses	0	0	250	50	50	50	50	50	154	395	314	545	185	39

Continued...	Current Year (2024/25)			Previous years										
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	This month	Year to date												
£	£	£	£	£	£	£	£	£	£	£	£	£	£	
<i>Costs of public consultation and events:</i>	<u>19</u>	<u>240</u>		231										
Mileage	0	0	0	0	0	0	0	0	0	0	0	0	0	39
Travel and subsistence	0	0	0	0	0	0	0	889	0	7	0	112	57	825
Accommodation	0	108	150	0	50	0	0	0	0	0	0	0	0	590
Advertising (newspaper)	0	0	0	0	372	0	0	0	0	0	0	0	0	691
IT software	19	132	200	231	215	547	551	200	0	0	0	0	0	299
Office expenses	0	0	0	0	0	0	-50	239	0	0	0	30	Not shown	Not shown
Printing (leaflets etc.)	0	0	0	0	588	0	0	918	402	0	396	1,589	710	1,030
Commissioned support	0	0	0	500	400	0	0	505	384	250	268	0	0	150
TOTAL EXPENDITURE						<u>120,464</u>	<u>117,550</u>	<u>122,923</u>	<u>119,137</u>	<u>122,386</u>	<u>124,437</u>	<u>119,349</u>	<u>137,619</u>	<u>117,616</u>
Transferred to reserves at year end				6,406	1,037	-565	960	1,720	Not shown	Not shown	Not shown	Not shown	Not shown	Not shown
Payments due from 2022/23	0	872	872											
This month:	<u>12,364</u>													
Overall expenditure this year to date:		<u>73,181</u>												
Forecast for full year:			<u>135,134</u>											
Balance carried forward:	<u>28,116</u>													
Average monthly expenditure:		10,454		10,778	10,095	9,266	9,876	10,244	9,928	10,199	10,370	9,946	11,468	9,801

Paid in advance for the following items: **£1,525 as at 31/10/24**
 DBS check credits (This amount varies from day to day)
 ID card credits
 Rent deposit
 Office key fobs deposit
 Postage credit