

AGENDA

HEALTHWATCH HAVERING GOVERNANCE BOARD

**1.30 PM
TUESDAY, 11 MARCH 2025
TO BE HELD AT THE OFFICE**

1 Apologies

2 Declarations of interest

To receive any declarations of interest in the business before the Board

3 Minutes of meeting held 11 February 2025, and any matters arising

Attached.

4 Finance Report

(a) Finance Report for February

The report is attached.

Expenditure for the month was £8,844, which is significantly lower than recent monthly outgoings as a result of the partial refund of Employer NICs following the successful claim for Employment Allowance.

Bank balances at the end of the month were:

Current - £3,449

Savings - £11,205 [Note: on 4 March, £39.31 interest was received]

(b) Employers' National Insurance Contributions (NICs)

The refund of some previous years' payments is receivable but how it (and how much) will be paid is not yet clear.

(c) NHSNEL - financial support for Healthwatch

The support payment from NHSNEL has not yet been received.

(d) Cash flow – end of March/beginning of April

As previously advised, unless the £5,000 due from NHSNEL and the additional EA refund from HMRC are received before 24 March, it will be necessary to draw funds down from Saving to cover expenditure until the end of March and at the beginning of April. As of 4 March, just over £5,000 uncommitted funds (Current and Savings) are available for use, which should suffice to meet all currently foreseeable commitments.

5 Healthwatch office - relocation

Planning permission for the owners' proposed conversion of Queen's Court to provide apartments was refused for comparatively minor technical reasons. It is understood however that their plans to relocate our office to St James's Court are not affected and that work to convert the ground floor of SJC to provide our office and those for others being relocated is continuing; however, the actual date of relocation may slip from the original target in April.

The Board will be notified of any progress as it happens.

6 Havering Place-based Partnership (HPbP)

An oral report will be made at the meeting.

7 NHS North East London/North East London Health and Care Partnership

An oral report will be made at the meeting on any issues.

8 Safeguarding and Quality - update

To receive an oral update from Ms Old.

9 Engagement projects - update

- **Long COVID**

- A meeting to agree the next steps has been postponed and will be re-fixed.

- **Creative Health Havering**

- HW Essex have contacted the management of the Liberty shopping centre, whose response is awaited.

- **Enter & View visits**

- The report of the visit to The Paddocks is with the home for their comments.
- The report on the visits to A&E at Queens Hospital has been published.
- Visits to the two Boots Pharmacies in Romford Town Centre are in hand.
- The visit to the St George's Centre is being arranged.

- **Defibrillators in Havering**

- Contact with the LAS has produced a list of the locations in Havering known to them where defibrillators (defibs) are available. There are about 180 such locations but the LAS have identified a need for at least one further defib in each of the following areas: Havering Park/Chase Cross, Rise Park, Hylands and Elm Park West. They have asked for help in identifying possible locations in those areas.

An initial survey of defibrillator locations is in hand.

As a result of our involvement, the LAS have been put in touch with a church group in Rise Park (one of the LAS's priority areas) that is willing to host a defib.

- **Veteran Friendly Framework programme**

- Following a recent meeting, arrangements are in hand to publicise the Framework locally. Contact will be made with the Care Home Association to encourage its take up within care homes.

A speaker from the VFF will be attending the Awayday on 18 March to talk about the Framework.

- A meeting with the Council's lead officer for Supported Housing has taken place and further progress will be reported in due course, who is keen to improve the offer for veterans.

- **Survey of Same Day Access Hubs (GP Hubs) users**

- NHSNEL are considering a survey of users of the Same Day Access Hubs (previously known as GP Hubs) service.

An oral update will be given at the meeting.

10 Any other business

Other matters (if any)

11 Next meeting

The next meeting is on 15 April 2025, at the office.